

STATE BANK OF INDIA

AO BATHINDA, MODEL TOWN, PHASE- II, BATHINDA - 151001

INVITES TENDERS

FOR

**COMPREHENSIVE AMC FOR OPERATION AND MAINTENANCE OF CARRIER
VRV/VRF SYSTEM INSTALLED AT SBI, AO BATHINDA FOR FIVE YEAR**

Name of the Firm: _____

Contact No. _____

Address: _____

Email Id.: _____

TENDER ID: AO BATHINDA/VRV_VRF/1

NOTICE INVITING TENDER (NIT)

SBI invites sealed tenders for Comprehensive Annual Maintenance Contract (CAMC) for operation and maintenance of CARRIER VRV/VRF system installed at SBI AO Bathinda Branch for five year. The Details of tender are as under:

| | | |
|---|--|--|
| 1 | Name of the work | COMPREHENSIVE AMC OF CARRIER VRV/VRF SYSTEM INSTALLED AT SBI AO BATHINDA PREMISES FOR FIVE YEARS |
| 2 | Eligible Bidders | Tenders are invited from all VRV/VRF OEMs or their authorized dealer, distributor and channel partners firm. |
| 3 | Cost of Tender Document fees | NIL |
| 4 | Quantum of Earnest Money Deposit (EMD) | Rs.20,000/- in favour of "SBI" payable at Bathinda. No exemption will be entertained in submission of EMD. If succesful bidder backs out, then their EMD will be forfeited. |
| 5 | Last date and time of submission of Tender | 15.10.2024 upto 01:00PM |
| 6 | Technical bids, EMD and Financial Bid to be submitted physically at: | CHIEF MANAGER (HR&ADMIN), STATE BANK OF INDIA, 4TH FLOOR, AO BATHINDA, MODEL TOWN, Phase-II, BATHINDA, PUNJAB |
| 7 | Period of contract | Five years. But the agreement will be signed on every year based on satisfactory service rendered by the firm. |
| 8 | Validity period of the tender. | 90 Days |
| 9 | VRV/VRF Details | The details of VRV/VRF system installed at AO Bathinda 1. Year of installation Nov-2023 2. Total ODU Capacity 232HP CARRIER VRV/VRF 3. Present VRV/VRF capacity utilization – 232HP |

Chief Manager(HR & Admin)

COMPREHENSIVE AMC CARRIER MAKE VRV/ VRF SYSTEM INSTALLED AT SBI AO BATHINDA FOR FIVE YEAR

SBI invites sealed tenders in two bid systems for Comprehensive AMC for operation and maintenance of Carrier make VRV/VRF system installed at SBI AO Bathinda premises for five years.

Tenders are invited from all VRV/VRF OEMs or their authorized dealer, distributor and channel partners/firms having service centre/ office at Patiala/ Mohali/ Chandigarh/ Panchkula/Ludhiana/Jalandhar/Bathinda/Sangrur/Muktsar/Barnala are only eligible to participate in the tender. Consortium in any form is not allowed.

1. The Technical (non-financial) bid in sealed cover shall be submitted, super scribing “ **Technical Bid- COMPREHENSIVE AMC OF VRV/VRF SYSTEM INSTALLED AT SBI AO BATHINDA**” strictly provided for the purpose. Any other bids submitted along with the technical bid will not be accepted and the tender will be rejected.

2. **Envelope-I** Consisting covering letter, terms and conditions, and the EMD. If the EMD not provided, the tender shall be rejected, and the bidder will be debarred for participating in future tenders. In case any of the information provided is incomplete and does not found to be satisfactory, the tenderers will not be eligible for participation in tender (Part II Price Bid). Work will be allotted to L-1 bidder.

3. **Envelope-II** shall contain price bid., super scribing “ **Price Bid- COMPREHENSIVE AMC OF VRV/VRF SYSTEM INSTALLED AT SBI AO BATHINDA** ”.

4. The technical and price bids should reach us at the following address:-
Chief Manager (HR & Admin), State Bank Of India, Administrative Office, 4th Floor, Urban Estate, Phase-II, Bathinda

5. The location of premises where the VRV/VRF plant is located is State Bank Of India, Administrative Office, 4th Floor, Urban Estate, Phase-II, Bathinda

6. Penalty Clause:- If the vendor fails to rendered satisfactory service then per day penalty @ 1% of the monthly bill subject to maximum of 5% of monthly bill will be deducted from the fees due to non satisfactory services. If the satisfactory service is not rendered by the bidder then bank can terminate the contract/agreement by giving one month notice.

7. The rate shall be quoted in the prescribed format only & separately. The rates quoted are exclusive of GST.

8. All pages of the tender document shall be signed by authorized signatory and stamped. If Unsigned pages are received then tender will be rejected. Any corrections shall be duly signed and stamped. Bids received after the due date and time will not be considered.

9. Bank reserves the right to reject the offer without assigning any reason what so ever.

10. Please enclose your address detail of service center/Office at any one place in Patiala/ Mohali/ Chandigarh/Panchkula/Ludhiana/Jalandhar/Bathinda/Sangrur/Muktsar/Barnala or undertaking on letter firm's letter head that the firm will open the office within one month after receipt of work order. If succesful bidder do not open or prouduce document having detail of

his office/service centre at above mentioned locations, then his EMD will be forfeited.

11. Bidder have to look after complete VRV/VRF system installed at the AO Bathinda premises and put up the service report to the Bank with details of inspection and schedule of repair if any required. If any damage is caused to the bank due to irresponsible behaviour and unsatisfactory services then the cost of repair/damaged/replacement will be recovered from the firm/bidder.

12. Firm/Bidder have to repair the VRV system at its own cost and no cost will be borne by the bank except the monthly/quarterly fees.

13. Firm/Bidders must have to produce documents details/certificate, undertaking for confirming payment of minimum wages, ESI and PF to the manpower hired by them for AMC related work of SBI AO Bathinda. Without these details AMC bill payment will not be done.

Date:

Place:

Applicant's Signature and stamp

General Terms & Conditions:

- a. The CAMC rates should be inclusive of all duties, taxes, levies, transport, transit insurance, loading-unloading etc. Only GST will be paid extra as applicable. No increase in the above is acceptable to the Bank. The rates shall be firm throughout the execution of the order. No variation in the quoted rates subsequently will be allowed and no additional claims other than quoted CAMC rates will be entertained.
- b. **Earnest Money Deposit (EMD): Rs.20,000/- in favour of SBI payable at Bathinda.** Without EMD the tender will be rejected.
- c. **Agreement on stamp paper:** The successful contactor should enter into formal agreement with SBI Bank on stamp paper of Rs. 100/- (at successful contactor's cost) as per the Bank's standard format. However, Bank can terminate the contract by giving one month notice.
- d. We have read and understood all the terms and conditions stipulated by the Bank in this tender and do hereby agree to each and every item indicated therein.
- e. **Subcontracting/Subletting** of the work is not allowed. Agreement will be signed between L-1 bidder/firm and Bank only.
- f. **Tie Breaker Clause:** In case of two or more bidders/tenderers appearing Prima Facie lowest i.e. quoting the same figure/value before or after the mathematical check etc., the name of only one bidder/ tenderer shall be drawn (through lucky draw by the competent authority) out of the names of such bidders/tenderers between whom the tie has taken place and the subject work shall be awarded to the bidder/ tenderer in whose favour the lucky draw has been drawn out subject to fulfillment of the other terms and conditions, as mentioned in the tender document, for award of the subject work. The mentioned draw shall be carried out only in the presence of bidders/ tenderers between whom the tie has taken place of the draw shall be sent separately. The decision of the CM(HR& ADMIN)/DGM(B&O) Bathinda/Competent authority assigned by bank regarding the tie-breaker, shall be firm and binding on the bidders.
- g. **Minimum eligibility criteria and Document to be provided along with Technical Bid:**
 - i. VRV/VRF OEMs Certificate or their authorized dealer, distributor and channel partners lisencc/certificate
 - ii. Firm GST Certificate
 - iii. Firm PAN Number
 - iv. Satisfactory service certificates from existing clients/ government organizations in last seven years.
 - v. VRF/VRV system AMC Work orders in last Seven years ending Sept-2024 for Minimum Capacity:
 - a. One Work of 186HP or 150TR

OR

b. Two work of each 140HP or 112TR

OR

c. Three work each of 94HP or 75TR

- vi. ITR of last three years i.e. FY 2023-24, 2022-23, 2021-22.
- vii. Chartered Accountant (CA) Certified Minimum annual turn over of Rs.20Lakhs in last three year i.e. FY 2023-24, 2022-23, 2021-22.
- viii. Detail of Service centre/Office in Patiala/ Mohali/ Chandigarh/ Panchkula/Ludhiana/Jalandhar/Bathinda/Sangrur/Muktsar/Barnala i.e. within 250km of AO Bathinda or undertaking that the firm will open their office/service centre within one month after receipt of work order.
- ix. Certificate for Non-blacklisting by the Government/PSU/Autonomous body on Rs. 10/- stamp paper duly Notarised.

COMPLIANCE WITH ALL STATUTORY REQUIREMENTS:

The Contractor shall comply with all statutory requirements prescribed by the local as well as state / central government authorities from time to time and submit required proof of compliance to the Employer as and when required by the Employer. The contractor shall produce all the relevant statutory documents for inspection by the Employer and the Government Authorities. The contractor should ensure to comply with all the provisions of Labour Act / State/Central Govt. Agreed procedures. The Contractor shall be solely responsible for compliance of provisions of Various Labour and Industrial Laws and all statutory obligations such as minimum wages as per Central Govt. Rules , allowances, compensations, EPF, gratuity, Insurance, ESIC , etc. relating to personnel engaged by them. The Bank shall have no liability in this regard.

The contractor shall give all notices required under the said Act, Rules, Regulations and Bye-laws etc. and pay all fees payable to such authority/authorities for carrying out the work towards the cost, if any, shall be deemed to have been included in his quoted rates, taking into account all liabilities for licenses, fees etc. and shall indemnify and protect the Employer and its Employees against such liabilities and / or claim arising out of violation of any such laws, ordinances, orders, decrees and shall defend all actions arising from such claims or liabilities.

If the contractor performs any act which is against the law, rules and regulations, he shall meet all the costs and consequences arising there from and shall indemnify the Employer against any legal actions arising therefrom.

Incomplete/misleading/false tender of the bidder shall be liable for out-right rejection and shall not be considered for further process. If at any stage during AMC period if it is found that the firm provided misleading/false information/documents, then the AMC contract will not valid.

SCOPE OF WORK:

- (1) Inspection & servicing of the VRV/VRF system and carry out the preventive maintenance service and keep record of the defects/shortcoming or work to be carried out for proper operation of the plant.
- (2) Checking the refrigeration system, motor and starter and ensuring healthy condition

of the VRF system.

- (3) Checking the system for any leaks and rectification of leakage if found.
- (4) Checking the refrigeration control system for operation & adjustment the parameter settings if necessary.
- (5) Checking functioning of the compressor and its accessories.
- (6) Maintain the required workable temperature (i.e. 24 Celcius) /environment within office premises.
- (7) Replacement of refrigerant gas as a result of fare wear & tear.
- (8) Checking of the microprocessor controller for its proper functioning and repair/replacement of the same if found necessary.
- (9) Reporting the healthiness of the plant and suggesting for improvement if any.
- (10) Engineer / technician will carry all the tools & tackles with him which is require at site.
- (11) on received information on phone any breakdown you should Attend the faults and start unit within 24hrs, else panelty will be imposed as per terms and conditions.
- (12) Engineer / technician will timely notify to us for the work to be taken up for maintenance.
- (13) Firm/Vendor will provide all the equipments required at the site at free of cost and bank will not bear any cost for the same.

OTHER SAFETY CONDITIONS

- (1) The work has to be carried out under proper supervision and all safety rules and regulations should be followed and also as per direction of our officials.
- (2) You have follows all safety norms.
- (3) It will be sole responsibility of the contractor to insure yours workmen against risks of accident and injury while at work as required by the relevant rules and to pay compensation, if any to them as per workmen's compensation act. the work will be carried out in a protected area and all the rules and regulations of SBI in that area that are in force from time to time will have to be followed by the contractor.
- (4) The contractor should follow all rules & regulation of labour law act & shall be responsible for all risks & incidents, SBI is not responsible for any incidents during AMC Period.

ARBITRATION

In case of any dispute or difference arising out of or in connection with the successful bidder and the Bank the parties shall first endeavour to settle such disputes or differences amicably. If both the parties fail to reach such amicable settlement, all the disputes or differences shall be finally settled by arbitrator as provided herein.

In case of failure of such amicable settlement by the parties, either party may within 28 days of such a failure give a written notice to the other party requiring that all matters in dispute or difference be arbitrated upon. Such written notice shall specify the matters, which are in dispute, or differences, which require to be referred to the arbitrator. A single arbitrator should be appointed by both the parties jointly or in case of disagreement as regards appointment of a single arbitrator, both the parties shall appoint one arbitrator each and the two arbitrators so appointed shall appoint third Arbitrator. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and rules framed there under from time to time shall apply to such Arbitrations.

In the event of the Arbitrator or any one of the Arbitrators, as the case may be, denying, neglecting, refusing to act or resigning or being unable to act for any reason or the award being set aside by the Court for any reason, it shall be lawful for the parties to appoint another Arbitrator in the manner provided herein above.

The venue of arbitration shall be Bathinda, India. The Arbitrator or Arbitrators so appointed under this Schedule shall hold the arbitration proceedings. The Arbitrator or Arbitrators as the case may be, shall give reasoned award in respect of each item of disputes, which shall be final and binding on both the parties. In case during the arbitration proceedings, the parties mutually settle, compromise or compound their dispute or difference, the reference to arbitration and the appointment of the Arbitrator or Arbitrators, as the case may be, shall be deemed to have been revoked and the arbitration proceedings shall stand withdrawn or terminated with effect from the date on which the parties file a joint memorandum of settlement thereof with the Arbitrator or Arbitrators, as the case may be.

Jurisdiction of Court

The Courts in Bathinda city alone shall have jurisdiction in respect of any matter/dispute relating to tender.

Date:

Place:

Applicant's Signature and stamp

NON-BLACKLISTING DECLARATION

(To be submitted on Rs. 10 Stamp paper duly Notarised)

To:

Chief Manager (HR & ADMIN),
State Bank of India,
AO, Bathinda

Subject: Non-Blacklisting declaration in connection with tender for
**COMPREHENSIVE AMC CARRIER MAKE VRV/ VRF SYSTEM INSTALLED AT
SBI AO BATHINDA FOR FIVE YEARS.**

Dear Sir,

This is to notify you that our _____ -
<provide Name of the Firm/Company/Organization> intends to submit a proposal
in response to tender invited by SBI on above mentioned subject/Work. In
accordance with the above we declare that:

- a. We are not involved in any litigation that may have an impact of affecting or compromising the services as required under this assignment.

- b. We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Sincerely,

Applicant's Signature and stamp

CHECKLIST

| S.N | Particulars | Remarks |
|-----|--|---------|
| 1 | VRV/VRF OEMs Certificate or their authorized dealer , distributor and channel partners lisencc/certificate | |
| 2 | Firm GST Certificate No. | |
| 3 | Firm PAN Number | |
| 4 | Firm ESIC Details/Number (optional) | |
| 5 | Firm EPF Details/Number (optional) | |
| 6 | Satisfactory service certificates from existing clients/ government organizations in last Five years. | |
| 7 | AMC Work orders for VRF/VRV system last seven years | |
| 8 | ITR of last three years i.e. FY 2023-24, 2022-23, 2021-22 | |
| 9 | Chartered Accountant (CA) Certified Minimum annual turn over of Rs.20 Lakhs in last three year i.e. FY 2023-24, 2022-23, 2021-22 | |
| 10 | Detial of Servcie centre/Office in Patiala/ Mohali/ Chandigarh/ Panchkula/ Ludhiana/ Jalandhar/ Bathinda/ Sangrur/ Muktsar/ Barnala i.e. within 250km of AO Bathinda or undertaking that the firm will open their office/service centre after receipt of work order. | |
| 11 | Certificate for Non-blacklisting on Rs. 10/- stamp paper duly Notarised. | |

Applicant's Signature and stamp